

Designation:

Legal Professional **(From Real Estate background)**

Job description

- **Exposure in RERA Cases, District Courts, NCDRC.**
- Settlement exposure with Clients.
- Take charge of all outstanding litigations of the company, review progress and liaise with and manage external lawyers
- Vetting and drafting of agreements including but not limited to Master Service agreements, vendor agreements, Non-Disclosure Agreements, Professional Service agreements, work orders/ SOWs, Letter of Intent etc.
- Liaise with relevant departments to ensure that where legal risks have been identified, appropriate courses of action have been taken
- Provide legal protection and risk management advice to management especially on contract management
- Review ongoing cases and advice management accordingly
- Periodically review, amend and advise changes to the standard company contracts in line with statutory and regulatory requirements.
- Interface with external legal counsel or law firms on specific assignments ranging from, inbound services, company secretarial matters, to regulatory compliances
- Formulate compliance check-lists to be used for the purpose of ensuring that all information required is provided accordingly.

Eligibility:

- Must be a Law graduate / Post Graduate with 8-10 yrs experience.
- Hands on experience in contract drafting, review and negotiation.
- Sound knowledge of Civil, Commercial, Labour and Corporate Laws
- Sound Theoretical and practical knowledge required.
- In-depth knowledge of vetting contracts/ agreements.

Interested candidate can E-Mail CV @ careers@spaze.in